



ALDI Stores

(A Limited Partnership)
ABN 90 196 565 019

1 Sargents Road, Minchinbury, NSW 2770 AUSTRALIA

CORPORATE

Locked Bag 56
St Marys Delivery Centre
NSW 2760

Telephone: (02) 9675 9000
Facsimile: (02) 9675 9399

Buying Department
Facsimile: (02) 9675 9299
(02) 9675 9288

19 February 2018

Dear Supplier,

Online Warehouse Booking System (C3 Reservations)

An online goods-in booking system **C3 Reservations** has now been established in all ALDI Distribution Centres in Australia.

This online portal is designed to improve the goods-in timeslot booking process for all Ambient (including Specials) and Long Life Chiller/Freezer deliveries.

Following internal review and feedback received from our suppliers and carriers, the C3 Reservations Supplier and Carrier user guides have been updated and are attached for your reference. Section 3.1 in both guides provides greater clarity to suppliers and carriers of the process required should C3 Reservations show unavailable timeslots on a day a purchase order is required for delivery.

Further, our Regional teams are continually reviewing their goods-in operations to ensure that delivery timeslots are made available in C3 Reservations for deliveries which are required as per our purchase order instructions, to ensure product availability is not compromised.

Should any supplier or carrier experience issues with C3 Reservations, a dedicated contact number has been established in each Region which have been included in the updated guides and additionally provided as follows:

Minchinbury Region	(02)9675 9125	Prestons Region	(02)8783 3411
Stapylton Region	(07)3451 3410	Brendale Region	(07)3481 7420
Dandenong Region	(03)9904 3135	Jandakot Region	(08)6174 6230
Derrimut Region	(03)8369 3117	Regency Park Region	(08)8249 8158

These Region contacts should be used as a point of contact for the resolution of any supplier / carrier issues with C3 Reservations and will be available between 8.30am and 5pm on weekdays. Should an issue not be able to be resolved via this contact point, the relevant Region Purchasing Department should be contacted.

Please ensure this information is communicated to your delivery coordinator or your transport provider (carrier) if they book deliveries on your behalf to ensure all parties delivering into ALDI Distribution Centres are equipped with this updated information.

We appreciate your ongoing support as we continue our transition to the C3 Reservations system.

Yours sincerely,

ALDI Stores

Attachments:

- 1. Updated C3 Reservations Guide for Suppliers**
- 2. Updated C3 Reservations Guide for Carriers**